NON-MEMBER ENROLLMENT AGREEMENT
New York Zen Center for Contemplative Care
119 West 23rd street, Suite 401
New York, NY 10011
(212) 677-1087

Student Name: ____________________________
Address: ____________________________
Phone: ____________________________

The above listed school and student enters into agreement under which the student will pay tuition and fees as indicated below as will as adhere to the school’s rules and regulations as set forth in the school catalog. The school will instruct the student in the curriculum listed below in accordance with Education Law and Commissioner’s Regulations.

<table>
<thead>
<tr>
<th>Program</th>
<th>□ Certificate in Contemplative Care Level I</th>
<th>□ Certificate in Contemplative Care Level II</th>
<th>□ Certificate in Contemplative Care Level I &amp; Level II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hours</td>
<td>364.50</td>
<td>250</td>
<td>614.50</td>
</tr>
<tr>
<td>Tuition</td>
<td>$9,270.00</td>
<td>$8,400.00</td>
<td>$17,670.00</td>
</tr>
<tr>
<td>Books</td>
<td>Variable and not included – estimated at $275.00 based on Amazon.com</td>
<td>Variable and not included – estimated at $115.00 based on Amazon.com</td>
<td>Variable and not included – estimated at $390.00 based on Amazon.com</td>
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<tr>
<td>Non-Refundable Registration Fee</td>
<td>$100.00</td>
<td>$100.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>Total</td>
<td>$9,370.00</td>
<td>$8,500.00</td>
<td>$17,770.00</td>
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</tbody>
</table>
General Schedule of Required Courses:

Certificate in Contemplative Care
Level I Certificate
Required

Foundations in Contemplative Care 1 & 2
9-month training, commences in September, ends in May
Meets monthly, first Friday and first Saturday of every month, 10:00 am - 4:30 pm
Includes one 3.5 day retreat October 19-22, 2017. Thursday 7:30pm-Sunday 12pm. 
Total hours of this program: 120

Foundations in Contemplative Care 1 & 2 Volunteer Hours at Clinical Site
Once a week at clinical site
4 hours per site visit
Total hours of this program: 100

Catch Your Mind
10-month class, commences in September, ends in June
Meets second Saturday of every month, 10:00 am - 4:30 pm
Total hours of program: 60.50

Eight Units of Electives (any two of the following):
Avatamsaka Sutra
4-month class, commences in January, ends in May
Weekly Wednesdays, 4:00 pm-7:15 pm
Total hours of program: 42

1 This schedule may be subject to change based on school closings, holidays, etc.
2 Note: Although these hours are not part of the curriculum, participation in the Retreat is mandatory for Graduation.
Lankanvantara Sutra
4-month class, commences in September, ends in December
Weekly Wednesdays, 4:00 pm-7:15 pm
Total hours of program: 42

Lotus Sutra
4-month class, commences in January, ends in May
Weekly Wednesdays, 4:00 pm - 7:15 pm
Total hours of program: 42

Platform Sutra
4-month class, commences in September, ends in December
Weekly Wednesdays, 4:00 pm - 7:15 pm
Total hours of program: 42

Prajnaparamita Sutra
4-month class, commences in September, ends in May
Weekly Wednesdays, 4:00 pm-7:15 pm
Total hours of program: 42

Vimalakirti Sutra
4-month class, commences in January, ends in May
Weekly Wednesdays, 4:00 pm-7:15 pm
Total hours of program: 42

Certificate in Contemplative Care
Level II Certificate
Precepts Study I & II
10-month class, commences in September, ends in June
Meets the third Sunday monthly, Sundays, 1:30 pm - 4:00 pm
Total hours of program: 40

Zen History and Practice
4-month class, commences in September, ends in December
Weekly Wednesdays, 4:15-7:15
Total hours of program: 42

Practicum with Capstone Final Project I & II
Created and scheduled with teacher
Total hours of program: 42
Twelve units of Electives (any three of the following):

*Lotus Sutra*

4-month class, commences in January, ends in May
Weekly Wednesdays, 4:00 pm - 7:15 pm
Total hours of program: 42

*Methods of Zen*

4-month class, commences in January, ends in May
Weekly Wednesdays, 4:00 pm - 7:15 pm
Total hours of program: 42

*Introduction to Contemplative Counseling*

4-month class, commences September, ends in December
Weekly Mondays, 3:30 pm - 5:30 pm + 2 full day classes
Total hours of program: 42

*Contemplative Perspectives on Psychology and Religion*

4-month class, commences September, ends in December
Weekly Mondays, 3:30 pm - 5:30 pm + 2 full day classes
Total hours of program: 42

*Contemplative Palliative Care Intensives 1 & 2*

5-day intensive class, commences for one week in summer
Total hours of program: 23.5

Start Date: ____________________________    Expected Graduation Date: ____________________________

Method of Payment: Each term students pay in 2 payments: Payment 1: Half of tuition for the term, due within four weeks of commencement of program; Payment 2: Remainder, two weeks prior to the commencement of the program.

**Refund Policy**

The following refund policy applies to all three of our programs:

1. A student who cancels within 7 days of signing the enrollment agreement but before instruction begins receives all monies returned with the exception of the non-refundable registration fee.
2. Thereafter, a student will be liable for the non-refundable registration fee, plus the
cost of any texts or supplies accepted, plus tuition liability as of the student’s last date of physical attendance. Tuition liability is divided by the number of terms in the program. Total tuition liability is limited to the term during which the student withdrew or was terminated and any previous terms completed.

3. First Term
   a. If termination occurs, school may keep:
      i. Prior to or during the first week 0%
      ii. During the second week 20%
      iii. During the third week 35%
      iv. During the fourth week 50%
      v. During the fifth week 70%
      vi. After the fifth week 100%

4. Subsequent Terms
   i. During the first week 20%
   ii. During the second week 35%
   iii. During the third week 50%
   iv. During the fourth week 70%
   v. After the fourth week 100%

5. The student refund may be more than that stated above if the accrediting agency refund policy results in a greater refund.

Although placement assistance service is provided, the school cannot guarantee a job to any student or graduate.

*By my signature, I agree to the conditions of this agreement. I also verify that I have read and received a copy of the agreement and the school catalog.*

Student Signature ____________________________ Date:

The agent who enrolled me was: ____________________________ Cert. #:

Student Signature ____________________________ Date:

I have received a copy of the Student Disclosure Material.

Student Signature ____________________________ Date:

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Accepted for the school by ________________________________ Date: